Request from registered individual

You can use this request form to use your rights in accordance with the GDPR. You are entitled to access any of your personal data processed by Attendo and to request deletion or correction of personal data. Information in this form and identification document will only be used to identify the data subject. You have following ways to deliver a filled request form:

a) Go to the Attendo unit, in which you can identify yourself. Employee that currently is working at Attendo can identify the registered individual with his/her identification card or passport and then sends request form to the DPM of Attendo tietosuojavastaava@attendo.fi

b) Send the filled request with a copy of your identification card or passport to Attendo DPM (PL750, Itämerenkatu 9, 00181 Helsinki). Your request and copy of identification will be sent back to you with the response.

c) Send an email to tietosuojavastaava@attendo.fi saying that you want to use your rights. You will get a guidance how to deliver the filled form and a copy of identification document via secured email. The identification document will be deleted after the identification.

Your information: * = Required information

Name*:

Address*:

Postal code*:	Postal address*:	Country*:

Personal identification no*:

E-mail address*: (we will send collected information through encrypted mail)

I am a customer / employed by company (state which company):

Your relationship to Attendo*:

☐ Employee / former employee   ☐ Customer / former customer
☐ Relative   ☐ Other, please state: _____

Request*:

☐ I wish to receive an extract from the register of my personal data.
☐ I want my personal data to be deleted (please note that other legislation for example laws relating to bookkeeping, employment and/or patient and social care., etc. may make this impossible).
☐ I wish to amend incorrect personal details.

State what needs to be corrected:
New information:

The receiver of this request (employee of Attendo) fills*:

☐ I have checked an identity card of the registered individual and I prove that the information in this request is correct

Place and date*:	Signature*:
Work assignment/tittle*:	Print name*: